## **Implementation Professional**

The integration will be created 2 days before the 1st part implementation 1st part implementation The decision maker kicks off. basic functionalities. (3,5 hours) - Review integration setup - Basic Settings - Fill master data - Work orders - Schedule - App (Hours, Materials, Photo etc.) 1st contact moment with key user Day 2 - Check whether all master data is complete - Review your own form settings - Review experiences with creating and scheduling work orders Day 3 2nd part implementation floor. (3,5 hours) - Advanced scheduling, repeat scheduling, use planning board, SMS/email to customers - Build your own forms - Layout: work order & own forms - Go through advanced settings - Reports 2nd contact moment with key user Day 4 - Test: to be made by key-user - Create work orders, schedule/replan, repeat scheduling - Processing completed work orders - Know where and how layouts/own forms are managed Day 5 3rd part optimisation. (3,5 hours) - Day/week planning - Time registration - Material usage 3rd moment of contact with Day 6 key user field employee: - Experiences with the app in the field 4th part implementation field service. (3 hours) - Plan and handle work orders yourself 4th moment of contact with key user field employee: - Experiences with the app in the field -5th part debriefing / further optimisation (3,5 hours) - Evaluate whether desired working method and benefits have been achieved Evaluation with Simon Day 9 Consultant. (1 hour) Aftercare (3 hours)

